What is the application timeline?
The Newcomb College Institute Summer Internship Funding Application will open on March 1\textsuperscript{st} and closes April 10\textsuperscript{th} at 5 PM (CST). A committee will review all applications the week of April 10\textsuperscript{th}. Grant award recipients will be notified of their awarded amount no later than April 20\textsuperscript{th}.

Tell me more about the funding.
You can apply for up to $2000* to be used towards housing and transportation. *NCI Scholars have a different funding maximum. If you are an NCI scholar, read through and see the last section for variations in your application and requirements.

Who can apply?
All full-time women-identified and gender minority undergraduates. You must be enrolled as a full-time undergraduate in the spring 2018 and fall 2018 semesters.

What internships qualify for NCI grant funding?
- Ideally, your internship is a minimum of 240 hours at the internship in the summer. You can still apply if your internship is less than 240 hours; however, this may result in less funding being awarded. The 240 hours is counted after your last day of exams in spring 2018 and prior to the first day of classes in fall 2018.
- You can still apply even if you have not been accepted at an internship site. You must have applied to the internship site but we understand the timeline of acceptance may vary from our grant deadline.
- You must have a supervisor.
- In the personal statement, you must articulate how this internship connects to what you hope to do in the future and how it connects to NCI’s mission.
- Your internship should be minimally paid or unpaid. In the application you explain why the NCI funding would allow you to complete an internship that you would not be able to do without the funding support.
- Students doing research full-time can apply.
- You cannot receive class credit for your internship. CPS service-learning credit is the only exception.
- You cannot pay a site to be their intern (“pay-to” intern).

What will you ask for in the application?
- 5 Learning Objectives (e.g., what are things you hope to accomplish and learn at your internship site).
- A personal statement on how your internship connects to NCI’s mission and your future career goals.
- A list of the intern site(s) you have applied to.
Contact information for 2 references with at least one being from Tulane.
A budget sheet with exact costs of housing and transportation that you are requesting and a note of other grants you are applying to.
A brief essay on why you are applying for the funding.

Do I need to have applied for an internship prior to applying for NCI Summer Internship Funding Applications?
Yes, but you do not need to have been accepted. NCI funding will be contingent upon you being accepted to your internship; however, we understand that not all internship sites will have notified interns of selection by April 10th.

Can I apply to other campus agencies for grant funding?
Yes, we encourage you to apply for funding from other campus partners to better improve your chances of receiving funding.

What do I have to do if I receive a grant?
✓ You attend a mandatory pre-internship meeting.
✓ You must complete the internship and the internship must be the one included in your application unless approved by NCI.
✓ Complete all paperwork requested by NCI within the deadlines provided.
✓ Complete 4 blog entries following prompts shared by NCI.
✓ Adhere to the Tulane Code of Conduct while at the internship site.
✓ Your site supervisor will complete a final evaluation to be shared with NCI.
✓ You may be asked to speak at NCI events or with the generous funders that support the NCI Summer Internship Funding Program.
✓ NCI also strives to support the grant recipients through professional and career development offerings and connections to alumnae.

Do you have examples of internships funded in the past?
Please visit: https://newcombcollegeinstitute.wordpress.com/category/summer-2017/

I have questions and cannot attend an information session.
Please set up a time to meet with Betsy Lopez using this link to schedule an appointment. If the link does not work, e-mail her at elopez@tulane.edu.

What are the differences for NCI Scholars?
NCI Scholars can apply for up to $3000 to support housing and transportation costs for any summer internship. The internship must still meet the hour, pay, and supervision requirement. You are also asked to do the same paperwork.